

Checklist for company registration in Kenya

1. Proposed company/business name;
2. Objectives of the company/business;
3. Names of the Directors in full.
- 4., Contact details and email addresses of the directors and shareholders
5. Passport photo (copy) for each director;
6. Identity card (for Kenyan Citizens) or Foreign National Registration Certificate - *Alien Card* (for foreigners residing in Kenya) or Passport (for non-resident foreign nationals);
7. Kenya Revenue Authority (KRA) PIN certificate (*copy*) for each Director with Kenyan citizenship;
8. Duly signed Notice of residential Address of directors Form (CR8)
9. Duly signed Company Application for Registration Form (CR1)
10. Duly signed Memorandum of a Company with Share Capital Form (CR2)
11. Duly signed Statement of Nominal Capital.
12. Signed Beneficial ownership statement.