

No. of Company F. ....

**Form No. 237**

**THE COMPANIES ACT  
(Cap. 486)**

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**LIST AND PARTICULARS OF THE DIRECTORS AND SECRETARY OF A COMPANY  
INCORPORATED OUTSIDE KENYA**

(section 366 (1) (b) and 366 (2))

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Name of Company .....

Where incorporated .....

Address of place of business in Kenya .....

Presented by .....

.....

PARTICULARS OF THE PERSONS WHO ARE DIRECTORS\* OF THE COMPANY AT THE DATE OF THIS RETURN

1 Name (in the case of an individual, present Christian name or names and surname;† in the case of a corporation the corporate name)	2 Any former Christian name or names and surname‡	3 Nationality	4 Postal address (in the case of a corporation the registered or principal office)	5 Other business occupation or directorship, if any; if none state so§

PARTICULARS OF THE PERSON WHO IS THE SECRETARY OF THE COMPANY AT THIS RETURN

1 Name (in the case of an individual, present Christian name or names and surname,† in the case of a corporation the corporate or firm name)*	2 Any former Christian name or names and surname‡	3 Postal address (in the case of a corporation the registered or principal office)*

Date ..... 20.....

Signatures of persons authorized under section 366 (1) (d) of the Companies Act or some other person in Kenya duly authorized by the Company.

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**Fee Sh. 10.**

**NOTES**

\* “Director” includes any person who occupies the position of a director by whatsoever name called, and any person in accordance with whose directions or instructions the directors of the company are accustomed to act.

† “Christian name” includes a forename, and “surname” in the case of a peer or a person usually known by a British title different from his surname means that title.

‡ “Former Christian name” and “former surname” do not include -

(a) in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to adoption of or succession to the title; or

(b) in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

(c) in the case of a married woman the name or surname by which she was known previous to the marriage.

§ in the case of an individual who has no business occupation but holds any other directorship or directorships, particulars of that directorship or one of those directorships must be entered.

Where all the partners in a firm are joint secretaries, the name and principal office of the firm may be stated.